



Family, Career & Community Leaders of America
Missouri FCCLA

TO: State STAR Events Participants and Advisers

FROM: Donna Sharpe, State Adviser
Missouri Family, Career and Community Leaders of America

DATE: January 2018

RE: State STAR Events and National FCCLA Leadership Meeting

c: Abygail Ruether, State Vice President of STAR Events

Congratulations on being selected to represent your region at State STAR Events during the 2018 Missouri FCCLA State Leadership Conference at Tan-Tar-A. This letter provides information for a successful state STAR Events experience. Also included in this letter is information which may help chapters decide (should their STAR Events entry qualify) if participants will attend the National Leadership Conference in Atlanta, GA.

Read this packet carefully, as no additional correspondence will be sent regarding state STAR Events. Should you have any questions regarding this information, please contact the state office at 573/522-6543 or E-mail: mofccla@dese.mo.gov.

This letter contains the following information:

- State STAR Events Registration Information
- Tentative Schedule
- Dress Code
- National Leadership Conference Information (*tentative*)
- Reminder of Forms to Return



STATE STAR EVENTS REGISTRATION INFORMATION

The STAR Events registration fee will automatically be added to the chapter invoice. All state STAR Events participants must register for the State Leadership Conference. To avoid late fees, register by **February 9**. Any student not registered for the SLC is ineligible to compete in state STAR Events.

STAR Events entries were submitted to the state office by the regional association. Should there be a problem, chapter advisers will be notified. No additional entry forms are required. Confirmation is required and is addressed later in this letter.

On **Sunday, March 11**, advisers to state STAR Events participants must pick up their conference and STAR Events registration materials anytime from **noon-4:00 p.m.** Anyone with extenuating circumstances should contact Donna Sharpe as soon as possible.

During the conference, messages may also be left for the state staff by calling Tan-Tar-A Resort at 573/348-3131. Prior to this time please contact the state office in Jefferson City at 573/522-6543.

There is a **required** online participant orientation. This information can be found on the state website (Culinary Arts will still have a required in person orientation, please see information sent from the state office). Successful participation in the events depends largely on all participants following all rules and regulations. Please review all general requirements and policies for all events, as well as the rules for your specific event. **It is your responsibility to know this information.** Information is found in both the *National Competitive Events Guide (2017-2018)* and the *Missouri FCCLA Guide to STAR Events (2017)*. Visit: <http://www.mofccla.org/competitive-events.html>.

State Star Events Confirmation/Authorization

The chapter adviser should complete the registration process for each participant and confirm information in the online system. Advisers will be required to answer if the student would like to advance to NLC if they qualify. The adviser needs to confirm their selection with the participant parents and administration. This information must be entered into the system before it closes on February 16th, otherwise students will be removed from competition. It is important to check all information associated with participants. If an error is noted you must contact the state adviser immediately.

Chapter Assistance

Because of the large number of people it takes to run state STAR Events, **each chapter participating is required to provide at least two people (2 adults, or 1 student and 1 adult) who are able to assist with the events.** This person will be placed in an event category in which your chapter is not participating. Additional volunteers are always welcome. The chapter adviser should list these volunteers on the chapter registration and indicate the volunteer's prior knowledge/experience with STAR events and which events they are interested in helping with. The state office does not guarantee that the volunteer will be placed nor placed in their desired category. The individual may be an adult, the chapter adviser, or another student.

TENTATIVE SCHEDULE

Sunday, March 11

12:00-4:00 p.m. Advisers pick up conference and STAR Events materials, Tan-Tar-A lobby

Monday, March 12

STAR Events

Tuesday, March 13

9:00 a.m. Seating for STAR Events Recognition Session, Grand Ballroom

9:30 a.m.-11:00 a.m. STAR Events Recognition Session, Grand Ballroom

Noon-12:30 p.m. Meeting of 2018 National Leadership Conference Delegates.
All National STAR Events participants attend.

Each participant will receive a complete schedule for Monday's STAR Events. The schedule will be placed in the chapter's STAR Events registration packet. Teams are placed in time slots and groups (as needed) in a random format. During State Leadership Conference, many activities are occurring concurrently.

As a State STAR Events participant, STAR Events are your first priority. You may attend any other activities held during STAR Events as long as they do not conflict with your STAR Events presentation time.

You are encouraged to eat well before reporting to STAR Events on Monday. Please note that a lunch buffet is available for all conference delegates on Monday.

The STAR Events Information Center will be open from 7:00 a.m.-4:30 p.m. on Monday, March 12, please see the final conference schedule for specific location.

All STAR Events will be held at Tan-Tar-A Resort.

Medals will not be mailed. All participants or designated representative must go across the stage to receive the appropriate medal. If a student picks up the wrong medal, it can be exchanged for the appropriate one until the end of the National Leadership Conference Delegate meeting following closing ceremony.

DRESS CODE INFORMATION

Members and advisers of Family, Career and Community Leaders of America are representing an outstanding student organization and should project the image of a leader. One of the purposes of FCCLA is: "To prepare for the multiple roles of men and women in today's society." Therefore, an important part of the educational experiences provided by FCCLA includes developing an understanding of appropriate behavior and dress for business meetings and functions.

Demonstrating a professional image, extending courtesies, and acting in a professional manner will lead to a pleasant and rewarding meeting experience. Members, advisers, and guests should remember the guidelines listed on the dress code policy when preparing for FCCLA events. State officers should wear the official FCCLA uniform at regional, state and national events, unless otherwise indicated.

STAR Events competitors in events that allow costumes may wear costumes for their event competition only. Costumes are not to be worn to the STAR Events Recognition Session on Tuesday, March 13 or to other conference activities.

All members and advisers are expected to follow the Missouri FCCLA Dress Code, which is found on the state website at www.mofccla.org. All delegates to the meeting are expected to follow the guidelines, this includes chaperones.

Students and advisers not adhering to the dress policy will not be admitted into sessions.

Advisers should review the dress code with their students. All advisers will be required to agree to the dress code policy during registration.

NATIONAL LEADERSHIP CONFERENCE



Being a State STAR Events participant means you may have the opportunity to represent Missouri at STAR Events during the National Leadership Conference set for June 28 – July 2, 2018 in Atlanta, GA. The top Gold winner from each event category (except for the Missouri state-only events) is expected to attend if possible. In some events, the top two Gold winners advance (see the National STAR Events Manual for a list of those events). It is important for you to read the following National Leadership Conference information

carefully and thoroughly. Advisers choosing to send delegates to National Leadership Conference, but who are not attending themselves **MUST** arrange appropriate adult supervision for those delegates. This could include sending other adults, or making arrangements with another adviser. Participants indicating they will compete in national STAR Events are expected to fulfill their commitment.

Travel Plans

Transportation to and from National Leadership Conference is arranged by the local chapter adviser. It is often less expensive for individuals to arrange their own transportation than for the state office to do so. Regional groups may wish to arrange group transportation at their discretion. Chapters may choose the form of transportation that best meets their needs. Chapters are also encouraged to use National Travel Systems for your travel needs.

Arrival Dates

Delegates may arrive as early as Wednesday, June 27th, but **ALL** Missouri delegates **MUST** arrive in Atlanta by **Thursday, June 28th**. We have not been able to set state meeting times at the time of this mailing. When the dates are set it will be posted on the state website. If arriving before check-in time at the hotel, ask to have your luggage checked for you until the rooms are available.

Departure Dates

At this time the tentative schedule has not been released from the national office. We have received notice that some times will be changing and will post this information on the state website as soon as it is available. Participants should not plan to leave prior to the last day of the conference which is July 2nd, and should be prepared to leave on July 3rd depending on how events are scheduled.

Meeting Costs

To assist you in planning your finances, the following is an **estimated** cost of the National Leadership Conference. The state FCCLA treasury will pay a stipend of (\$300) to help with the National Leadership Conference registration expenses for the 2018-2019 State Executive Council and a stipend of (\$75) for one adviser per state officer attending the conference as a part of the Missouri delegation. These stipends will be issued after successfully completing participation in the National Leadership Conference.

State Registration and STAR Events Registration

All Missouri delegates who will be attending National Leadership Conference and registering for the meeting should purchase the Missouri registration package. Names of students advancing to Nationals will be sent by the state, however the fee will be included when you register for the conference online. **These are estimates.** Final costs will be provided at state leadership conference. The following items are included:

STAR Events participant fee, per person.....	\$45
Online STAR Events technology fee, per entry.....	\$25

Optional

Additional Trading Pins.....	\$5, \$8, or \$9
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During the National Leadership Conference, all 50 states plus Puerto Rico are usually represented. Many delegates enjoy trading pins with delegates from other states. Some even try to see if they can collect a pin from every state represented! As a part of your registration package, each delegate will receive five trading pins. Additional pins will be sold in the following packages:

10 for \$5.00 (.50 each) 20 for \$8.00 (.40 each) 30 for \$9.00 (.30 each)

Pins should be pre-ordered and payment submitted to the state office. Pins will be mailed to delegates prior to National Leadership Conference so that delegates can begin trading immediately upon arrival in Atlanta, GA.

National Registration

All Missouri delegates attending the National Leadership Conference must register directly with National FCCLA (online) and send your registration payment directly to national headquarters. Advisers will pick up their own registration packets at the national meeting.

NLC Registration	\$190
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Optional Special Events

FCCLA Gala (Closing Event Monday)	\$75
FCCLA Special Event: NLC Music Festival.....	\$80

Optional Tours

Chapters wishing to purchase tours provided by National FCCLA will need to purchase those directly from National FCCLA, when registering for the conference.

Housing Information

The National Board of Directors has established a policy regarding official hotels at the National Leadership Conference. All STAR Events participants and national officer candidates must stay in an official hotel.

National FCCLA has assigned our official conference hotel for our delegation. Our state has been assigned to the Atlanta Marriot Marquis.

It is Missouri FCCLA’s policy that all Missouri delegates are housed together in the assigned hotel.

The estimated cost per person for 5 or 6 nights is:

- Single** (1 queen/king-sized bed per room).....\$ 1195 (5 nights) or \$1421 (6 nights)
- Double** (1 queen/king-sized bed per room)..... \$ 630 (5 nights) or \$ 743 (6 nights)
- Triple** (2 double/queen beds per room or 1 king/queen bed + rollaway)
.....\$442 (5 nights) or \$517 (6 nights)
- Quad** (2 double/queen beds per room) \$348 (5 nights) or \$404 (6 nights)

Chapters desiring to stay longer than 6 nights can contact National Travel Systems for the costs for those additional nights. The Single/Double/Triple/Quad hotel room rate is \$ 189.00, plus tax (currently 16%) per room, per night. The above price includes the management fee and state package fee (items still being determined).

All housing requests and reservations are coordinated through the state office and the contracted travel agency. Delegates must indicate their housing preferences (double, triple or quad lodging) on their confirmation form. Rooming requests will be honored as much as possible. **Rooming requests must be turned into the travel agency.** If delegates have requested quad lodging but only triple is available, the delegates will be responsible for the triple rates. You will receive your rooming request form in the packet received at state leadership conference. Please note that if Missouri books more rooms than requested because the number of delegates attending is more than originally anticipated, schools may be placed in a different hotel than the original assignment. All effort will be given to notify advisers as far in advance as possible, but note that sometimes this occurs close to the date of arrival and chapters should be flexible.

Advisers and delegates should be aware of any school policies related to housing students and adults together. Delegates choosing quad housing may be housed with students or advisers from other schools, especially when group numbers are uneven. If special arrangements are needed for a delegate with a disability, please notify the state office and the contracted travel agency

All payments for housing will be handled through the contracted travel agency. Housing forms will be in the National Leadership Conference packet given to National STAR Events participants on Tuesday, March 13.

National Conference Registration

More detailed National Leadership Conference information and forms for state STAR Events winners advancing to National STAR Events will be available at State Leadership Conference. All Missouri delegates attending the National Leadership Conference should register for the state delegate package and confirm attendance. The forms will be placed in the chapter packets that are picked up following the end of the closing general session.

**DEADLINE FOR REGULAR REGISTRATION IS FEBRUARY 9TH
LATE REGISTRATION DEADLINE IS FEBRUARY 16TH.**